

PROCESSING STRAWBERRY ADVISORY BOARD OF CALIFORNIA

741 EAST LAKE AVENUE : Mail to: P.O.BOX 929 WATSONVILLE, CALIFORNIA 95077-0929
(831) 724-5454 (831) 724-5198 FAX (831) 724-0295
Under the Authority of the Secretary of Food & Agriculture, State of California

**PROCESSING STRAWBERRY ADVISORY BOARD MEETING
HOLIDAY INN, SAN JOSE
February 5, 2009
12:15 P.M.
1740 NORTH FIRST STREET
SAN JOSE, CALIFORNIA
(408) 993-1234**

A G E N D A

1. Approve Minutes of Board meeting held November 5, 2008.
2. Election of Board Officers - Chairman, Vice Chairman, Secretary.
The current Chairman Bill LeBlanc, and Vice Chairman Bob Barnhouse, have served two years. The Secretary is generally the Board Manager. The position of Public Member has never been filled since the last person expired.
3. Review the Boards final Financial Statements for the past year. The Manager will briefly cover the highlights and answer questions. No Board action is required since the expenditures were less than the budget.
4. Review, discuss and recommend budget for 2009 Season. Board action will be required to:
 - a.) Set the Assessment Rate
 - b.) Set the Hourly Inspection Rate
 - c.) Set the Mandatory Inspection date for grade No. 1 and juice berries
 - d.) Approve final 2009 budget
5. Closed session pursuant to California Government Code Section 11126(a) and 11126(e) regarding the appointment, employment, evaluation of performance, or dismissal of an employee and/or to discuss legal matters.
6. Recommend authorization for the following items:
 - a.) For the Manager to make inter item transfers within the budget
 - b.) For the Board to administer the raw product Inspection Program for the 2009 Marketing Season
 - c.) For the Board to make direct payment for the purchase of flowers, plaques, memorials, and other memento items
 - d.) For the Chairman to appoint committees

7. Recommend appointment of Producer Members and Alternates to the Committee on Grade Standards for the 2009 Marketing Season. There is one vacant alternate position.
8. Recommendations from the Freezer Crate Task Force including adopting a Crate and Pallet Agreement for the 2009 Season.
9. Review status of Price Posting and Filing report to Legislature.
10. Review future meeting dates.
11. Discuss CDFA Fiscal and Compliance Audit.
12. Discuss requirements for Form 700, "Statement of Economic Interest and Ethics training verification."
13. Other Business:
 - a.) Previously tabled or discussed items
 - b.) Items to be discussed at future Board meeting
14. Adjourn

All agenda items include discussion and possible action.

<http://www.cdfa.ca.gov/mktmeetings.html>

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Under the Authority of the Secretary of Food & Agriculture, State of California

**PROCESSING STRAWBERRY ADVISORY BOARD
EXECUTIVE COMMITTEE MEETING
FEBRUARY 5, 2009
10:00 A.M.
HOLIDAY INN SAN JOSE, 1740 NORTH FIRST STREET
SAN JOSE, CALIFORNIA 95112
(408) 993-1234**

A G E N D A

1. Review Year End Financial Statement.
2. Review Budget recommendations and proposals for 2009.
3. Review Staff's performance.
4. Discuss Inspection dates for Juice and No. 1's.
5. Discuss Grade Standards.
6. Discuss CDFA Fiscal and Compliance Audit.
7. Closed Session pursuant to California Government Code 11126(a) and 11126(e) regarding appointment, employment, evaluation of performance, or dismissal of an employee and/or to discuss legal matters.
8. Other Business:
 - a.) Previously tabled or discussed items
 - b.) Items to be discussed at future Board meetings
9. Adjourn

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